



# Tuscan Valley Estates Homeowners Association

## Board of Directors Meeting

### Nov 17, 2022

#### Opening

The first meeting of the Tuscan Valley Estates Homeowners Association 3<sup>rd</sup> Board of Directors was called to order at 6:00 p.m. on Thursday, Nov 17, 2022, on Zoom. This meeting was called to satisfy requirement of indentures for the Board to meet within 10 days of new board member being elected.

#### Present

Board Directors: Mark Jones, Janet Liberty, and Desiree Stout.

#### Old Business

1. Board discussed approval of annual homeowner's meeting.

#### New Business

1. Opened with discussion of roles of each board member. Agreed that the roles going forward will be as follows:
  - a. Mark: President (2 remaining years)
  - b. Janet: Vice President (3 remaining years)
  - c. Desiree: Secretary (1 remaining year)
2. Board plans to set up special meeting regarding spending limits.
3. Discussed feedback received regarding lower circle, discussed adding flower pots and the need to designate who would water. Additionally discussed the Bermuda grass and how difficult it is to get rid of. Determined we need to form the landscaping committee and hold a meeting with them to get their thoughts.
4. After annual meeting on November 10, the board received a nasty email sent from a fictitious e-mail address. Mark talked about removing the contact form. Going forward, all residents can reach the board through e-mail.
5. Mark to send Janet an email with google drive info and user name.
6. Mark briefly discussed budget for 2023, this was approved and will allow the Board and Landscaping Committee to maintain and improve the neighborhood.
7. Janet will contact Shawn Burke about getting a bid to cut down trees and shrubs from creek, haul it away and price for dumping.
8. Mark will talk to the county about the clogged storm drains. If the County will not help, we would have to clean out the drain and bring in rock.
9. We discussed plants in the catch basin. Janet was concerned that this may make mowing more difficult. Mark said he would talk to Michael Cook to clarify what he meant and which types of plants we should consider.



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10. Mark discussed welcome packet for new neighbors which would include a letter with important details about the neighborhood.
11. Mark discussed creating a reference for future board members with information that could be useful - list of vendors, Ameren lights, etc. for future board members.
12. We received a request from a resident to address the use of cul-de-sac circles as puppy relief stations. Please be respectful, use your own property for pet relief. If you must use a common area, please pick up your dog's waste and dispose of it properly.

**Action Items:**

- Mark Jones to contact the county regarding sewers and plants for basin.
- Janet will contact Shawn Burke about getting a bid to cut down trees and shrubs from creek, haul it away and price for dumping
- Desiree Stout to prepare the minutes of this meeting (using input from Janet Liberty – thanks Janet) and obtain approval for the minutes from the other Board Directors.

**Adjournment:**

Meeting was adjourned at 6:20 p.m. The next general meeting date, time and location is TBD.

**Minutes approved by:**

Mark Jones, President

Janet Liberty, Vice President/Treasurer

Desiree Stout, Secretary